

Expressions for Introducing your Presentation

The introduction of your presentation is divided into four parts:

1. greeting
2. topic
3. outline
4. questions

You can use the following expressions for each part of your introduction:

1. Greeting

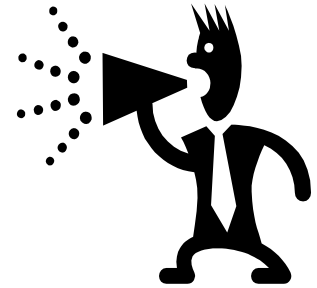
- Good morning. My name is ... and these are my classmates.
- Good afternoon. Let me start by introducing myself and my classmates.

★ *Remember to also include your department and university in your greeting.*

(e.g. Good morning. My name is Yukari Tanaka and these are my classmates Nanami Sato and Mina Suzuki. We're second year students in the English Department.)

2. Topic

- We'd like to talk to you today about ...
- We're going to discuss ...



3. Outline

- We've divided our presentation into three parts. They are ...
- Our presentation will be divided into three parts. First, ... Second, ... Last, ...

4. Questions

- We'd be glad to answer any questions at the end of our presentation.
- If you have any questions, please feel free to interrupt.