

First Draft Guidelines

Word Count: 1500 words (not including bibliography)

Deadline: **Tuesday, November 27 before 12noon**
email to ntakeda.aogaku@yahoo.com

- Notes:**
- a. For your entire first draft, I am not going to check your conclusion. Your partner will do this for you in our peer editing lesson.
 - b. However, I will check two sections of your research paper again (e.g. introduction, BP1, BP2, BP3 or bibliography).
 - c. In your email message, tell me which **two sections** you would like me to check again (e.g. introduction and BP3).

For next week, you need to complete the following before our next lesson:

1. Make corrections to your:
 - a. Bibliography
 - b. Introduction
 - c. Body Paragraphs 1, 2 and 3
2. Write your conclusion (175-200 words)
 - thesis restatement
 - summary of your body paragraphs
 - final thought
3. Organize all your drafts into one complete document.
4. Include a word count at the end of your concluding paragraph.
5. Email me your entire first draft by the deadline.
- 6. Print out one copy and bring it to class.**
- 7. Make a copy of ALL your drafts (with my comments); staple them together and bring them to class next week.**

Peer Editing Lesson: November 27

- ❖ You need to print out one copy of your entire first draft and bring it to class.
- ❖ You will give this copy to your partner; and he/she will edit/revise your concluding paragraph.
- ❖ You must be in next week's lesson to get a peer editing partner. If you are absent, you will get 0% on your peer editing task (10% of your final grade).

Important Dates:

- November 27**
- a. Peer Editing Lesson and Task
 - b. Complete Peer Editing Task for homework
- December 5**
★ Rm. 218
- a. Peer Editing Discussions
 - b. *Submit your Peer Editing Task***
 - c. Conferences
 - d. Edit/revise your research paper
 - Bring your USB and your Aogaku ID card!
- December 12**
★ Rm. 218
- a. Conferences
 - b. Edit/revise your research paper
 - Bring your USB and your Aogaku ID card!
- December 18:**
- a. Course Test
 - b. *Submit your Final Draft***

