

# Classroom Manners

1. Come to class on time.
  - If you are late, you lose points from speed discussion.
  - If you are late, sit down quietly and talk to me after our lesson.
2. Take off your hat.
3. ***Put your phone away.*** You will lose 1% from your final grade for checking your phone in class.
4. Contact me the day before if you are going to miss our lesson.
  - You **cannot** reschedule your discussion if you do not contact me by 6:00pm the day before our lesson. You need to have a medical certificate to miss your discussion.
  - It is your responsibility to check the blog for our lesson summary and to get handouts from your classmates.
  - Blog comments are connected to our lesson activities. If you are not in class, you may not be able to complete your blog comment.
5. Use English at all times in the classroom.